



**EXECUTIVE ORDER NO. 05
Series of 2021**

AN ORDER ESTABLISHING THE GRIEVANCE MECHANISM ON ROADCLEARING OPERATIONS IN THE MUNICIPALITY OF DUPAX DEL NORTE, NUEVA VIZCAYA

WHEREAS, the Department of Interior and Local Government (DILG) issued Memorandum Circular No. 2019-11 July 29, 2019 reiterating the instruction of the President to clear roads of illegal structures and constructions;

WHEREAS, DILG Regional Memorandum dated September 9, 2019 ordered the validation of road clearing related reports in compliance to presidential directive during the 4th SONA of the President;

WHEREAS, said memorandum enjoined Local Government Unit's (LGU's) to exercise their powers essential to reclaim public roads and rid them of illegal structures and constructions including illegally parked vehicle;

WHEREAS, in the conduct of Road Clearing Operations, grievance, complaint and objections may occur specially among the owner of affected buildings and structures;

NOW THEREFORE, I, ATTY. TIMOTHY JOSEPH E. CAYTON, Municipal Mayor of Dupax del Norte, Nueva Vizcaya by the virtue of the powers vested in me by law do hereby create the Municipal Grievance Mechanism on Road Clearing Operations for the Municipality of Dupax del Norte, to wit;

SECTION 1. COMPOSITION: The Committee shall be composed of the following:

MR. ROMEO D. REYES	MLGOO, DILG
ENGR. AILEEN B. ELLAMIL	Municipal Engineer
MR. CELSO D. AGUADA	MPDC
PMAJ MYLA R. PAGUYO	PNP
SFO4 RICHARD D. PATAWEG	MFM, BFP
MR. CATALINO V. ABBAGU, JR.	MDRRMO

SECTION 2. DUTIES AND RESPONSIBILITIES: The committee shall perform the following duties and responsibilities but not limited to:

1.1 Receive, entertain and listen to all complaints and feedback either verbal or written both from government, non-government and private citizens on the conduct of Road Clearing Operations in the Municipality.

1.2 Discuss and recommend solutions and resolutions that may resolve such complaint and/or feedback.

1.3 Recommend policies, programs and activities that will harmonize the implementation of road clearing in the municipality.

1.4 Provide feedback to the Local Chief Executive with the resolution of the complaint.

1.5 The committee shall elect among themselves the Chairperson and vice-Chairperson.

1.6 Perform such other duties as may be ordered upon.

SECTION 3. GRIEVANCE AND FEEDBACK MECHANISM:

3.1 The committee shall receive and entertain all complaints and feedback either verbal or written pertaining to the conduct of Road Clearing operations in the Municipality of Dupax del Norte, Nueva Vizcaya

3.2 The committee shall conduct meeting to validate, verify and discuss such grievance, complaint and/or feedback upon receipt thereof.

3.3 Depending on the validity and merit of such complaint the committee may call the complaint to appear before them to discuss resolutions thereto.

3.4 The committee shall, as possible as it may, initiate practical and sensible solutions to address such grievance and/or feedback.

3.5 The committee shall recommend to the higher authority if other action is necessary to realize resolution of such grievance and/or complaints.

3.6 The committee shall submit report to the Local Chief Executive of actions taken and activity conducted in addressing such grievance and/or complaints.

SECTION 4. ROAD CLEARING TASK FORCE HOTLINE AND SOCIAL MEDIA ACCOUNT

Road Clearing Task Force Secretariat:

ENGR. AILEEN B. ELLAMIL – Head of the Secretariat

Hotline: 0935-252-9918

Social Media Account: <https://www.facebook.com/LGUDupaxDelNorte>

SSECTION 5. EFFECTIVITY. This order shall take effect immediately.

DONE this 1st day of March, 2021.


ATTY. TIMOTHY JOSEPH E. CAYTON
Municipal Mayor