



Republic of the Philippines  
Province of Nueva Vizcaya  
**MUNICIPALITY OF DUPAX DEL NORTE**



**"... PARA SA PATULOY NA PAGBABAGO"**

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**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 26  
SERIES OF 2020**

**CREATING THE ONE-STOP-SHOP FOR THE MANAGEMENT OF LOCALLY STRANDED INDIVIDUALS (LSIs) IN THE MUNICIPALITY OF DUPAX DEL NORTE, NUEVA VIZCAYA AT THE RURAL HEALTH UNIT COMPOUND, AND ORGANIZING FURTHER THE MUNICIPAL JOINT TASK FORCE IN THE MANAGEMENT OF LSIs TO PROVIDE TECHNICAL ASSISTANCE ON HEALTH AND SAFETY PROTOCOLS IN COMPLIANCE TO DILG ADVISORY DATED 01 JUNE 2020 BY USEC FOR PEACE AND ORDER BERNARDO C. FLORECE, JR.**

**WHEREAS**, due to the influx of returning locally stranded individuals affected by the Covid-19 pandemic, DILG MC 2020-087 dated May 21, 2020 directs duties and responsibilities of local government officials, DILG, PNP and others concerned on the management of locally stranded individuals and returning OFWs;

**WHEREAS**, DILG Advisory dated 01 June 2020 issued by USEC for Peace and Order Bernardo C. Florece, Jr. orders all local government units to create a One-Stop-Shop for the Management of Locally Stranded Individuals (LSIs) at the Municipal Level;

**WHEREAS**, the Municipal One-Stop-Shop shall be spearheaded by the Local Chief Executive Atty. Timothy Joseph E. Cayton, with the following members to be called as Municipal Joint Task Force (MJTF) For the Management of LSIs:

Dr. Mary Ruth C. Reyes	– Municipal Health Officer
Engr. Celso D. Aguada	– MPDC
Ms. Merlyn L. Acmo	– OIC MSWDO
PCPT Rudil C. Bassit	– OIC Chief of Police
Mr. Romeo D. Reyes	– LGOO VI/MLGOO
Hon. Arnel A. Herrera	– SB Member, Committee on Health
Hon. Felix R. Silong	– LnB President
Ms. Joanne M. Estrada	– Private Secretary II
Ms. Brendalie C. Paragas	–Municipal Accountant, Municipal Tourism, Culture and the Arts Officer Designate
Mr. Catalino V. Abbagu, Jr.	– MDRRMO-Designate
BHERTS OF ALL BARANGAYS	

**WHEREAS**, the One-Stop-Shop for LSIs shall have its own Hotline Numbers to be published on the FB Social media account;

**WHEREAS**, the MJTF for LSIs shall have the following functions:

1. They shall not deny the entry of LSIs coming from other provinces or cities/municipalities with complete requirements, provided that prior coordination was made through the Provincial and/or Regional Task Forces (RTFs), and other concerned agencies as deemed necessary. They may subject the LSIs to the local health protocols and procedures, such as 14-day quarantine and rapid anti-body testing for Covid-19 disease, that are consistent with IATF policies.

2. They shall assist the LSIs who were stranded in the municipality since March 18, 2020 on the necessary documents like Medical Clearance Certificate and Travel Authority and provide transfer services to LSIs at transport terminals within their area of jurisdiction to transport them to their places of residence. They shall facilitate Inter-LGU coordination to manage the transfer of the LSIs, including the movement of people needing passage from one LGU to another;
3. They shall maintain record of details of LSIs who are coming back in the municipality from other cities or provinces and those LSIs they are sending to their areas of jurisdiction like: point of origin, name of quarantine facility/isolation unit and destination and also their cellphone numbers for contact tracing;
4. Allow the LSIs to return to their respective residences after all health and safety protocols shall have been provided and met.

**WHEREAS**, all Punong Barangays shall conduct information dissemination about the One-Stop-Shop and shall assist the LSI to connect with the One-Stop-Shop for the processing of requirements and shall have the following functions:

1. Record the details of the LSIs who have been stranded in their respective barangays since March 18, 2020 and submit the lists to the Municipal Joint Task force for the Management of LSIs;
2. They shall not deny the entry of LSIs coming from other provinces or cities with complete requirements, provided that prior coordination was made through the Municipal Joint Task Force (MJTF), and other concerned agencies, and allow them to return to their respective residences and provide necessary assistance.
3. Direct their Barangay Health Response Teams (BHERT's) to conduct regular monitoring of the health status of the LSIs and submit regular report to the MJTF as often as may be necessary.

**NOW, THEREFORE, I, TIMOTHY JOSEPH E. CAYTON**, Municipal Mayor of Dupax del Norte, by virtue of the powers vested in me by law, being the Chairman of the Peace and Order Council, and in compliance to DILG Advisory issued by USEC Bernardo C. Florece, Jr. and to all other directives by the Inter-Agency Task Force For Covid-19, I hereby decree the creation of a One-Stop-Shop For The Management Of Locally Stranded Individuals (Lsis) in the Municipality Of Dupax del Norte at the Rural Health Unit Compound, Dupax del Norte and organizing further the Municipal Joint Task Force in the Management of LSIs to provide technical assistance on health and safety protocols.

This Executive Order shall take effect immediately.

Done this 17<sup>th</sup> day of June, 2020.

  
ATTY. TIMOTHY JOSEPH E. CAYTON  
Municipal Mayor