



EXECUTIVE ORDER NO. 07
Series of 2020

AN ORDER ORGANIZING THE REGULATORY REFORM TEAM PURSUANT TO THE EASE OF DOING BUSINESS AND EFFICIENT GOVERNMENT SERVICE DELIVERY (EODB-EGSD) ACT OF 2018 or REPUBLIC ACT 11032

WHEREAS, Section 5 of Republic Act 11032 otherwise known as the Ease of Doing Business with Efficient Government Service Delivery Act of 2018 provides that "All Offices and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time.

WHEREAS, the DILG issued Memorandum Circular No. 2018 – 214 entitled "Reengineering of LGU Systems and Procedures on EODB-EGSD Act of 2018" that enjoins LGUs to initiate reengineering of its operations and procedures;

WHEREAS, DILG – ARTA JMC NO. 2019-01 entitled "Guidelines on the Regulatory Reform for LGUs Pursuant to the EODB – EGSD Act of 2018" was issued to ensure good regulatory practices in the policy making process of Local Government Units.

WHEREAS, DILG ARTA JMC No. 2019 – 01 also provides for the creation of the Municipal Regulatory Reform Team (RRT) in order to facilitate the activities of the Regulatory Reform;

NOW THEREFORE, I, ATTY. TIMOTHY JOSEPH E. CAYTON, Municipal Mayor of the Municipality of Dupax del Norte, by virtue of powers vested in me by law, do hereby order the following:

I. There is hereby created a Municipal Regulatory Reform Team with the following composition and functions:

I. 1.COMPOSITION

Chairperson: **ATTY. TIMOTHY JOSEPH E. CAYTON**
Municipal Mayor

Co - Chairperson: **HON. FREDERICK G. PADILLA**
Municipal Vice Mayor

Members:

HON. NESTOR T. BALAW-ING
SB Member, Committee Chairperson on Ordinances, Privileges, Rules
Public Ethics and Good Governance

HON. JUAN PAOLO E. CAYTON
SB Member, Committee Chairperson on Laws and Legal Affairs

EPHRAEM GOLUYA
MCR

ROMEO REYES
MLGOO

CELSO AGUADA
MPDC

PERCIVAL LAGERA
BPLO

ELVIRA V. ABELLA
Municipal Treasurer

MARY RUTH C. REYES
Municipal Health officer

MERLYN ACMO
OIC-MSWDO

MARLON A. HERRERA
Municipal Assessor

MIRIAM OLIVEROS
Municipal Budget Officer

BRENDALIE PARAGAS
Municipal Accountant/Tourism Officer-Designate

CATALINO V. ABBAGU
MDRRMO Designate

AILEEN ELLAMIL
Municipal Engineer/HRMO-Designate

JUDITH FRANCO
MENRO-Designate

JIMMY ESTRADA
OIC-GSO

I. 2. FUNCTIONS OF THE TEAM

- a. Stock take all existing local ordinances and issuances made by LGUs solely or jointly made with other LGUS or NGAs;
- b. Conduct public dialogues with stake holders such as NGAs, CSOs and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- c. Review/Assess prioritized local ordinances, issuances and resolutions, if it is redundant, outdated or unnecessary using the Four-way Test;
- d. Recommend policy options that may be adopted by the LGU;
- e. Draft policies based on the assessment;
- f. Accomplish the Regulatory Reform Technical Report (RRTR);
- g. Create a Monitoring and Evaluation System;
- h. Create and/or update the database systems and the LGU website which should be business friendly and accessible;
- i. Establish regulatory management procedures and methodologies in the modification, adoption, implementation and evaluation of existing local ordinances, issuances, and resolutions of LGU;
- j. Conduct studies/reviews in the promotion of efficient government services and ease of doing business;
- k. Conduct quarterly meeting and as the need arises with proper documentation; and
- l. Ensure regular and timely submission to DILG and ARTA.

II. SECRETARIAT

Head: **GLEND A P. MINA**
Secretary to the Sanggunian

Members: **JOANNE M. ESTRADA**
Private Secretary II

VINCENT E. HERMOSO
Admin. Assistant II

RICAMEL P. AROMIN
Administrative Aide

MARY ANNE D. HUFALAR
Administrative Aide

II. 1. Roles and Responsibilities

- a. Provide assistance to the Regulatory Reform Team in the performance of their roles and responsibilities;
- b. Maintain an inventory of existing issuances, ordinances or resolutions of the LGU;
- c. Maintain records of meetings and other activities conducted and attended;
- d. Provide assistance during the meetings, orientations and workshop and other related activities.

III. FUNDING

Funding for the implementation of related programs, projects and activities shall come from any available fund from Offices concerned.

IV. MEETINGS

The team shall conduct quarterly meetings and as the need arises.

V. EFFECTIVITY

This order shall take effect immediately.

Done this **18th** day of **February 2020**.


ATTY. TIMOTHY JOSEPH E. CAYTON
Municipal Mayor