

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2021**

Province/City/Municipality: DUPAX DEL NORTE, NUEVA VIZCAYA

Plan Control No. _____					Planned Amount 141,300.00				Page _____					
Department/Office: MUNICIPAL AGRICULTURE OFFICE					Regular		Contingency		Total		Date Submitted: _____			
ITEM NO.	DESCRIPTION	UNIT COST	QUANTITY		TOTAL COST	DISTRIBUTION								
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
	GASS													
1	Continuous ink for EpsonL220 (#664 BK)	350.00	20	bots	7,000.00	10	3,500.00		-	10	3,500.00		-	
2	Continuous ink for EpsonL220 (#664 C)	350.00	8	bots	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00	
3	Continuous ink for EpsonL220 (#664 Y)	350.00	8	bots	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00	
4	Continuous ink for EpsonL220 (#664 M)	350.00	8	bots	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00	
5	Continuous ink for EpsonL5190 (#003 BK)	350.00	16	bots	5,600.00	10	3,500.00		-	6	2,100.00		-	
6	Continuous ink for EpsonL5190 (#003 C)	350.00	6	bots	2,100.00		-	2	700.00	2	700.00	2	700.00	
7	Continuous ink for EpsonLL5190 (#003 Y)	350.00	6	bots	2,100.00		-	2	700.00	2	700.00	2	700.00	
8	Continuous ink for EpsonLL5190 (#003 M)	350.00	6	bots	2,100.00		-	2	700.00	2	700.00	2	700.00	
9	External Hard Drive 1TB, 2.5"HDD, USB3.0	4200.00		pcs	0.00		-		-		-		-	
10	Multi Copy Paper 80gsm size 210mm x 297mm (A4)	250.00	70	Rms	17,500.00	30	7,500.00	20	5,000.00	20	5,000.00		-	
11	Multi-copy paper 80gsm size 216mmX330mm (legal)	270.00	45	Rms	12,150.00	15	4,050.00	15	4,050.00	10	2,700.00	5	1,350.00	
12	Ballpen black OG-5 (12s)	450.00	6	boxes	2,700.00	3	1,350.00		-	3	1,350.00		-	
13	Folder Tagboard legal size white	6.50	500	pcs	3,250.00	200	1,300.00	100	650.00	100	650.00	100	650.00	
14	Folder Tagboard A-4 size-white	5.50	400	pcs	2,200.00		-	200	1,100.00	100	550.00	100	550.00	
15	Record book 300 size 214mm x 278mm	75.00	12	pcs	900.00		-	4	300.00	4	300.00	4	300.00	
16	Signpen black Hi-techpoint V5	45.00	12	pcs	540.00	6	270.00		-	6	270.00		-	
17	Pencil lead with eraser #2	7.00	60	pcs	420.00	20	140.00	10	70.00	20	140.00	10	70.00	
18	Marker permanent broad type black 12's	540.00	4	box	2,160.00	2	1,080.00		-	2	1,080.00		-	
19	Marker permanent fine type black 12's	540.00	4	box	2,160.00	2	1,080.00		-	2	1,080.00		-	
20	Marker Whiteboard, black 12's	560.00	4	box	2,240.00	2	1,120.00		-	2	1,120.00		-	
21	Marker Fluorescent 3 colors per set	35.00	10	pcs	350.00		-	10	350.00		-		-	
22	Sticky notepad ,3X3 100sheets per pad	50.00	24	pcs	1,200.00	12	600.00		-	12	600.00		-	
23	Sticky notepad ,2X2 100sheets per pad	35.00	24	pcs	840.00	12	420.00		-	12	420.00		-	
24	Correction tape (10m x 5mm) (8M)	35.00	60	pcs	2,100.00	30	1,050.00		-	30	1,050.00		-	
25	Scissors symmetrical blade 65mm	85.00	2	Pcs	170.00		-	2	170.00		-		-	
26	Sticky Tape transparent 48mm 2"	40.00	6	rolls	240.00		-	3	120.00	3	120.00		-	
27	Double sides Sticky Tape 1"	50.00	6	rolls	300.00		-	3	150.00	3	150.00		-	
28	Glue all-purpose 200gms	125.00	4	bottles	500.00		-		-	2	250.00	2	250.00	
29	Plastic certificate frame (8.5" x 11")	40.00	10	pcs	400.00	10	400.00		-		-		-	
30	Paper clip plastic coated big 48mm 100pcs per box	35.00	8	Boxes	280.00		-	4	140.00		-	4	140.00	
31	Paper fastener plastic coated big	50.00	15	Boxes	750.00		-	5	250.00	5	250.00	5	250.00	
32	PE plastic flat clear 8"x12" 100pcs/bundle	250.00	1	bundles	250.00		-		-	1	250.00		-	
33	Mini Ziplock resealable #1 1.5 x 2" (100pcs/pack)	50.00	16	packs	800.00	10	500.00	6	300.00		-		-	
34	Staple wire heavy duty #35	70.00	12	Boxes	840.00		-	6	420.00	6	420.00		-	
35	Stapler HD 50/50 R #35	200.00	4	units	800.00		-	2	400.00		-	2	400.00	
36	Stamp pad ink, purple or violet 50ml	65.00	6	btls	390.00		-	6	390.00		-		-	
37	Push pin 100pcs	20.00	2	box	40.00		-	1	20.00		-	1	20.00	
38	Battery, dry cell, AA 2 pcs per blister pack	135.00	4	pairs	540.00		-		-	4	540.00		-	
39	Acetone 250ml	100.00	10	Bots	1,000.00	5	500.00		-		-	5	500.00	
40	Calculator 12 digits MS-20B solar cell & battery	550.00	2	pcs	1,100.00		-	2	1,100.00		-		-	
41	Led light bulb white 20W	240.00	6	pcs	1,440.00		-	6	1,440.00		-		-	
42	Alcohol, ethyl 70% scented 500ml	80.00	10	bottles	800.00		-		-	10	800.00		-	
43	Electric stand fan 26"dm(Plastic banana blade)	1,300.00	2	unit	2,600.00		-	2	2,600.00		-		-	
44	Floor wax red 700-900gms	520.00	2	cans	1,040.00		-	2	1,040.00		-		-	
45	Soft broom (Tambo)	150.00	4	pcs	600.00		-	4	600.00		-		-	
46	Stick broom (tingting)	35.00	6	pcs	210.00	6	210.00		-		-		-	
47	Toilet bowl cleaner	300.00	6	liters	1,800.00		-	6	1,800.00		-		-	
48	Paddy boots (Lace-up Rise Transplanting shoes soft bottom)	1,000.00	15	pcs	15,000.00	15	15,000.00		-		-		-	

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						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
49	BATTERY BACK-UPS 850V	5,500.00	1	units	5,500.00	1	5,500.00							
50	16GB USB 3.0 flash drive (Silicon Power)	1,400.00	6	units	8,400.00	6	8,400.00							
51	Magnetic WHITEBOARD with aluminum frame 4" x 6"	3,500.00	1	pc	3,500.00	1	3,500.00							
	Subtotal						-		-		-		-	
	CROPS DEV'T PROGRAM (OFFICE SUPPLIES)						-		-		-		-	
1	Continuous ink for EpsonL5190 (#003 BK)	350.00	6	bots	2,100.00					6	2,100.00			
2	Multi Copy Paper 80 gsm Size 210 mmx297 mm(A4)	250.00	8	reams	2,000.00			8	2,000.00					
3	Registration and Generation of Rice Crop Manager (Prepaid load cards - Smart or Globe)	100.00	99	pcs	9,900.00	24	2,400.00	24	2,400.00	24	2,400.00	27	2,700.00	
	TOTAL				141,300.00		65,470.00		31,060.00		33,390.00		11,380.00	

This is to certify that the above procurement plan is in accordance with the objective of this office

Prepared by:


GENESIS B. DUGAY
 MAC

141,300.00