



**EXECUTIVE ORDER NO. 01  
Series of 2021**

**AN ORDER CREATING THE MUNICIPAL PLANNING TEAM FOR LOCAL INVESTMENT PLAN FOR HEALTH (LIPH) & MONITORING AND EVALUATION COMMITTEE OF THE MUNICIPALITY OF DUPAX DEL NORTE**

**WHEREAS**, the Local Investment Plan for Health (LIPH) shall serve as the comprehensive three-year plan for health of the municipality. Its directional plans shall be detailed in the Annual Operational Plans (AOP). Both the LIPH and the AOP's shall specify the municipality's desired health goals and its planning cycle shall also be applied to all the barangays.

**WHEREAS**, the LIPH shall be institutionalized and utilized as; 1. Localization tool of national health programs 2. Basis for resource mobilization and investment planning towards attaining local and national health goals and 3. Official means for the National Government Agencies (NGA's)/ Department of Health and other development partners to interface with the municipality and the barangays.

**WHEREAS**, cognizant to Joint Memorandum Circular No. 001 series of 2007, dated March 8, 2007 between the Department of Interior and Local Government (DILG), Department of Budget and Management (DBM), Department of Finance (DOF) and National Economic and Development Authority (NEDA); synchronization of local planning, investment programming, revenue administration, budgeting and expenditure management is enjoined.

**WHEREAS**, the health needs and health inequities among the underprivileged, Geographically Isolated and Disadvantaged Areas (GIDA's) Indigenous Cultural Communities/Indigenous Peoples (ICC's/IP's), Senior Citizens, Persons with Disabilities (PWD's), women and children, are mainstreamed both in the planning process and implementation of the LIPH and AOP;

**WHEREAS**, the Municipal Planning Team shall have in its disposal sets of technical, financial, technological resources to enable it to plan accordingly and to complete the LIPH and AOP on time and;

**WHEREAS**, the planning team shall be equipped with planning and appraisal tools, including but not necessarily limited to the checklist for the situational analysis, planning matrices and costing tool for LIPH and AOP.

**WHEREAS**, the Monitoring and Evaluation Committee shall be organized to check physical accomplishment of the plans, its financial utilization and activities vs. accomplishment of targets.

**NOW, THEREFORE, I, TIMOTHY JOSEPH E. CAYTON**, Municipal Mayor of Dupax del Norte, Nueva Vizcaya, by virtue of the powers vested upon me by law; do hereby order the creation of the Municipal Planning Team for the Local Investment Plan for Health of the municipality.

Section 1. **COMPOSITION.** The Municipal Planning Team for the Local Investment Plan for Health (LIPH) shall be composed of the following:

- |                  |   |   |
|------------------|---|---|
| Chairperson      | : | <b>Atty. Timothy Joseph E. Cayton</b><br>Municipal Mayor                |
| Vice Chairperson | : | <b>Dr. Mary Ruth C. Reyes</b><br>Municipal Health Officer               |
| Members          | : | <b>Hon. Arnel A. Herrera</b><br>SB Member, Chairman-Committee on Health |
| Coordinator      | : | <b>CELSO D. AGUADA</b><br>Municipal Planning and Development            |
|                  | : | <b>Melvin Estrada</b><br>Acting Municipal Treasurer                     |
|                  | : | <b>Miriam M. Oliveros</b><br>Municipal Budget Officer                   |
|                  | : | <b>Brendalie C. Paragas CPA</b><br>Municipal Accountant                 |
|                  | : | <b>Marivi B. Galia</b><br>Development Mgt. Officer IV                   |
|                  | : | <b>Dr. Edward B. Gines</b><br>Chief Of Hospital-DDH                     |

Section 2. **FUNCTIONS.** The functions of the Municipal Planning Team shall:

1. Plan and Implement the programs and projects in the LIPH and AOP and provide counterpart funding or source-out funding for activities not funded by DOH or Development Partners;
2. Monitor and evaluate the Implementation of the LIPH/AOP and fund utilization;

4. Submit Fund Utilization Reports to the DOH Regional Office; the frequency of which is determined and agreed both by the LGU and DOH;
5. Ensure participation of civil society organization (CSOs) private health sector stakeholders in both the planning process and implementation of LIPH and AOP;
6. Convene regular meeting.

Section 3. **SECRETARIAT.** There shall be an organized secretariat for the Municipal Planning Team with the following composition and functions;

3-a. Composition:

Group Leader :	Dr. Mary Ruth C. Reyes
Members :	John Michael R. Ilarde
:	Ryan Jay Monterey
:	John Lester Merced

3-b Functions:

1. Provide administrative support to the Municipal Planning Team
2. Provide custodial care to all the documents deemed in position by the planning team.
3. Facilitate communication and coordination, most especially on data sharing among members of the planning team.
4. Participate in planning workshops.

Section 4. **EFFECTIVITY.** This Executive Order shall take effect immediately and shall remain in effect until revoked.

Done this 7th day of January 2021 at Dupax del Norte, Nueva Vizcaya.

  
**ATTY. TIMOTHY JOSEPH E. CAYTON**  
Municipal Mayor