



**EXECUTIVE ORDER NO. 03**  
Series of 2020

**AN EXECUTIVE ORDER RECONSTITUTING THE NOVEL  
CORONAVIRUS TASK FORCE OF THE MUNICIPALITY  
OF DUPAX DEL NORTE**

**WHEREAS**, pursuant to section 15, Article 2 of the 1987 Philippine Constitution and Section 16, the General Welfare Clause, of the Local Government Code, local government units are charged with the promotion and safety within their jurisdictions. As such they are to take lead in the prevention and control of coronavirus at the local level;

**WHEREAS**, DILG Memorandum Circular No. 2020-18 enjoin all local government units to effectively intensify information education campaign against Coronavirus and implement programs, projects and services that will promote the health and well-being of every Filipino.

**NOW, THEREFORE**, I TIMOTHY JOSEPH E. CAYTON, Municipal Mayor, by virtue of the powers vested in me by Law, do hereby create the NOVEL CORONAVIRUS TASK FORCE OF THE MUNICIPALITY of DUPAX DEL NORTE.

**Section I. Composition.** THE NOVEL CORONAVIRUS TASK FORCE OF THE MUNICIPALITY OF DUPAX DEL NORTE shall be composed of the following to wit;

**CHAIRMAN:** **ATTY. TIMOTHY JOSEPH E. CAYTON**  
Municipal Mayor

**CO-CHAIRMAN:** **DR. MARY RUTH C. REYES**  
Municipal Health Officer

**Members:** **HON. ARNEL A. HERRERA**  
SB Member, Chairman Committee on Health

**HON. FELIX R. SILONG**

LnB President, Dupax Del Norte Chapter

**MR. ROMEO D. REYES**

MLGOO

**SF04 RICHARD D. PATAWEG**

FIRE MARSHALL

**PCPT RUDIL C. BASSIT**

OIC-COP, PNP Dupax del Norte

**THE COMMANDING OFFICER**

Philippine Army

**ALL DEPARTMENT HEADS**

**CSO/NGO ON HEALTH**

**Section II. Functions.** The NOVEL CORONAVIRUS TASK FORCE shall perform the following functions.

*On Containment:*

1. Monitor the persons arriving from a corona virus affected country through the Punong Barangays, BHW or through other sources.
2. Monitor the measures and actions taken by the Punong Barangays and the BHERTs in the prevention, containment and control of coronavirus;
3. Provide logistical assistance to the BHERTs in carrying out their tasks;
4. The MHO as the co-chairman will supervise the BHERTs and submit report(s) to the Provincial Health Office on the outcome of home confinement;
5. Assist in referral and transportation of a corona suspect to the DOH-designated coronavirus referral center or hospital;
6. Seek the assistance of the PNP or the PB to effect the compulsory home confinement of persons arriving from a coronavirus-affected country who violate home confinement to complete the 14-day prescribed period, in case the PB or the BHERT fails to impose the 14-day home confinement;
7. Extend appropriate assistance and support to those in home confinement, depending on the latter's capability and actual needs.

*On Prevention:*

1. In coordination with the DOH and/or Provincial Health Office, as the case maybe, train Municipal Health Workers especially hospital or rural health personnel in handling and managing coronavirus suspect;
2. In coordination with the DOH and/or Provincial Health Office as the case maybe, provide training to the local health workers, members of BHERTs and barangay tanods on coronavirus prevention, containment and control;
3. In coordination with the DOH, DILG-PNP and/or Provincial Health Office, as the case maybe, provide training to local health workers members of the BHERTs and barangay tanods in enforcing the 14-day home confinement procedures for persons arriving from coronavirus affected country;
4. Conduct a municipal wide information campaign on coronavirus prevention, containment and control;
5. Coordinate with PBs in the conduct of municipal-wide clean-up campaign; and
6. Coordinate with Local Price Coordinating Council on monitoring of prices of medicines and coronavirus-preventive gadgets, and file charges against hoarding or overpricing.

**Section III. Expanded Membership.** In order to foster greater consultation, an expanded membership of the Novel Corona Virus Task Force in the Municipality is hereby created.

**HON. FREDERICK G. PADILLA** – Municipal Vice Mayor  
**HON. JUAN PAOLO E. CAYTON** – Sangguniang Bayan Member  
**HON. VICTORINO V. PRADO, JR.** – Sangguniang Bayan Member  
**HON. JULIUS JOEY M. SALUD** – Sangguniang Bayan Member  
**HON. NESTOR T. BALAW-ING** – Sangguniang Bayan Member  
**HON. CHRISTOPHER LJ C. RAMOS** – Sangguniang Bayan Member  
**HON. RIC RONELSON D. ASUNCION** – Sangguniang Bayan Member  
**HON. BERNIE A. ORDEN** – Sangguninag Bayan Member

**Section IV. Effectivity.** This Executive Order shall take effect immediately.

Done this 30<sup>th</sup> day of January 2020 at the Municipality of Dupax del Norte, Nueva Vizcaya.

  
**ATTY. TIMOTHY JOSEPH E. CAYTON**  
Municipal Mayor